Fire evacuation roll-call sheet

Date: _____ Time of alarm: _____

Muster point: _____ Warden name: _____

OSHA 29 CFR 1910.38(c)(4): "Procedures to account for all employees after evacuation;" This sheet supports your site's emergency action plan; it does not replace it.

Names to account for

Name to account for	Accounted (yes / no)	Notes

Contractors and visitors from the sign-in list

Name	Company or organization	Host	Accounted (yes / no)	Notes

Time all accounted for: _____ Warden signature: _____